



MWR Customer Service Center
HUB – BLDG 250
MWR@USCG.MIL
(707) 765-7341

RV Spot Cancellation Form

(Cancellation form must be submitted at least 14-days before member intends to remove RV and close account before next payment date. No prorated refunds issued. If member fails to cancel contract properly and is charged for following month, no refunds issued.)

Spot Number **Front Lot** **or** **Back Lot**

(circle lot you have storage in)

First and Last Name: _____

Phone Number: _____

I wish to cancel my storage contract and remove my RV on: _____

For PCS Move?: YES / NO (circle one)

I acknowledge (please initial each item):

_____ My spot will be vacant on date given above

_____ My spot will be clean, and clear of any objects (you are responsible for a clean spot up to the day of checkout. Items left in spot regardless of ownership will be subject to cleaning fees.)

_____ I will send a picture of my empty, clean spot to MWR@uscg.mil when I leave on last day of use or set up an appointment to clear your spot. (In person apt. will be M-F 0830 – 1600.)

Signature: _____

Date: _____